

## HOW TO RUN A SPLASH BOARD

**1) MUST** have 16 players - no byes allowed!

**2)** All players must be on Active Rosters AND have 10 Lifetime Matches in that format (20 if they are returning after a 2 year absence)

**3)** \$41 per Player (\$650 in Board Envelope) Splash Boards are like running 5 Regular Boards - Boards cost \$160, APA of North Alabama kick in \$30 making the cost \$190 divided by 16 players is \$11.875. This might seem high but keep in mind that there is a loser's bracket - you can lose IN ANY ROUND & STILL HAVE A CHANCE TO QUALIFY!!! This type of Board qualifies 31% of the field (5/16 players)! Well worth the cost.

**4)** Players are "seeded" by Skill Level. The lower skill levels at the top & higher skill levels at the bottom of the board. Do a blind draw WITHIN the skill levels to place players on the board. The board itself is pretty self-explanatory as to who goes where if they win/lose.

**5) THIS IS VERY IMPORTANT!!!** On the 1st TWO ACTUAL Boards, players sign in (just like a regular board) - they will put their player #, name (printed), name (signature), skill level, & phone number. TO THE LEFT OF THEIR NAME number 1-8 on the 1st board and 9-16 on the 2nd board. On the 1st board, in the UPPER RIGHT HAND CORNER write "Splash Board #1 of 5", on the 2nd board in the UPPER RIGHT HAND CORNER write "Splash Board #2 of 5", on the next 3 BLANK boards write IN THE UPPER RIGHT HAND CORNERS #3 of 5, #4 of 5, and #5 of 5.

**6)** When you give out scoresheets - **WRITE THE MATCH # in the TIME SLOT**

**7)** When you have a Winner for Board 1, write the Board # on the Splash Board where it states "Qualified Signature is on Board # \_\_\_\_\_". Same thing for Boards 2, 3, 4, and 5.

**8)** Have your Winners fill out the Winner's Section on the Correct Qualifying Board. Be careful that you choose the right one!

**9)** Using the Splash Board to help you determine which scoresheets you need for each Winner, PULL OUT THOSE CORRESPONDING SCORESHEETS (which is why you are writing the Match # on the scoresheets) to the Winner's Qualifying Board # and ATTACH TO THE ACTUAL BOARD (not the Splash Board Tournament Page) so that everything is together.

**10)** On the Actual Boards **YOU** will fill in the following: Host Location, Table Size (most are 3 1/2 x 7), Tournament Director Signature (if you are the Tournament Director AND you win - leave blank and I will sign for you). On the Splash Board itself, at the bottom, make sure that you also write in the location, the date, and the tournament director (if you are 1 of 5 winners then on the Splash Board sheet **ALONE**, you can sign your name).

**11) Do NOT give out the "Winner - Regional Eligibility Certificate".** All Winners must be verified by the League Operator(s) **FIRST**. It occasionally happens that an ineligible player participates on a board. This is not discovered until data entry and then we (the LO) are left to correct the issue. Winners **CAN** take pictures then call us after 14 days to verify their win & we can give them the card via the packet system. (or they can go to [northalabama.apaleagues.com](http://northalabama.apaleagues.com) to view the stats page where it does list qualified player report).